



ARTICLE CREATION FORM (ONE FILE PER REFERENCE)

From : Marketing Dept

To : Replenishment Dept
Warehouse

Description : nicolor INTENSIVE wirebound subject notebook - A5+ format (16x21cm) - 90 sheets line

Units by packaging: unit, carton and pallet (please specify for all different packagings, if existing) :

	Pack N° 1*	Pack N°2**	Pack N°3**	Pack N°4**
By :	1	5	40	1.600
possible example:	basic unit	box	carton	pallet

* PACK N°1 is always 1 which can represent a unit, a box or a pack (smallest selling unit)
** Fill in the number of Pack N°1 for each following packaging

To be filled in by LYRECO	
Supplier Name:	Code :
SAP item code :	

Prices by packaging

Prices by packaging					RRP	Price date validity at Order / at Delivery please put a cross			Product Origin (Explicit country)	Vendor Material N°	Manufacturer original part N°	EAN code Pack N° 1	Delivery time in calendar days	Minimum order Info for special conditions VALUE QUANTITY	
AUD						Australia									
EUR						Benelux									
USD/CAD*						Canada									
	*Please delete as appropriate														
EUR						Denmark									
EUR						Finland									
EUR						France									
EUR						Germany									
HKD						Hong Kong									
EUR						Ireland									
EUR	2,45	12,25	98	3920		Italy			France	329756C		3329683297567	8		5
KRW						Korea									
MYR						SIMA									
EUR						Norway									
EUR						Poland									
EUR						CASH									
EUR						Iberia									
EUR						Sweden									
EUR						Switzerland									
THB						Thailand									
GBP						UK							10		5

PLEASE , TURN

To be filled in
by Lyreco
Selling prices

CATALOGUE HEADING DESCRIPTION

The title of the product that will indicated in the Lyreco catalogue

--> Clairefontaine Lincolor INTENSIVE wirebound subject notebook - A5+ format (16x21cm) - 90 sheets lined + frame on top

TECHNICAL INFORMATION **COMPULSORY**

(Material, Packaging Material, Environmental Labels...)

--> Material: Translucent ribbed polypropylene cover - Clairefontaine Brushed Vellum 90g paper
Packaging Material:
Dimensions without packaging: 210x185x12
Weight: 346
Capacity: 90 sheets
Environmental label: PEFC
Consumable: paper

SUGGESTED CATALOGUE TEXT **COMPULSORY**

(Product features, functions and user benefits : commercial text)

--> Clairefontaine Lincolor INTENSIVE wirebound subject notebook A5+ format (16x21cm) 90 sheets lined + frame on top - Translucent ribbed polypropylene cover - Assorted colors - Clairefontaine Brushed Vellum 90g paper for an unique experience and certified PEFC for sustainable forest management - Made in France

PICTURE (JPG format)



ADDITIONAL INFORMATION

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PLEASE , TURN

options YES/NO to be filled in by colouring the field

MEASUREMENTS (Please complete all different packaging available)

Note that measurements concerns product + packaging

PACK N° 1			
WEIGHT (in g)	346	DIMENSIONS (in mm) (Length x Width x Height)	210x185x12
PACKAGING MATERIAL*		VOLUME (in CDM)	0,0004662
TYPE*	Item		


PACK N° 2			
WEIGHT (in g)	1.755	DIMENSIONS (in mm) (Length x Width x Height)	210x185x60
PACKAGING MATERIAL*	Plastic film	VOLUME (in CDM)	0.002331
TYPE*	Pack		

PACK N° 3			
WEIGHT (in g)	14.345	DIMENSIONS (in mm) (Length x Width x Height)	410x240x245
PACKAGING MATERIAL*	Box	VOLUME (in CDM)	0.024108
TYPE*	Box		

PACK N° 4			
WEIGHT (in g)	574.000	DIMENSIONS (in mm) (Length x Width x Height)	1200x800x1380
PACKAGING MATERIAL*		VOLUME (in CDM)	1,3248
TYPE*	Pallet		

* Material: please indicate if it is cardboard, paper, PVC *Type: carton, master carton, pallet

PALLET		
TYPE/DIM. (L x W x H)	1200x800x1380	PALLETS (per truck)

The undersign guarantees that the product conforms to all current legislation especially for the security regulations as written in the BSA conditions.	
Date : 27/10/2017	Signature and stamp : (or Company logo)
By : Valentin PIERRAT	

EXPIRY DATE

	To be used before , , , ,
	Production date
NON	
Average life time after receiving in our warehouse :	

GUARANTEE

	NON
For a period of :	

SPECIFIC STOCK CONDITIONS

(Food, chemical products,...)

	NON
Recommendations:	

INTRASTAT/EXTRASTAT CODE

(Custom Commodity 8-digit Code)

48202000	OK
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SPECIFIC TRANSPORT INFORMATION

UN number:	
Class:	

SAFETY DATA SHEETS (mandatory information)

Is there a legal requirement (in any of the countries where Lyreco operates) to provide a Safety Data Sheet for the product? (*)

(*) In accordance with the BSA, this is the responsibility of the supplier to determine whether an SDS is required by law. Note that a compliancy issue with this clause will impact the sourcing of the product.

	NON
If yes, please send us a Safety Data Sheet (SDS) in PDF format saved as product SAP code	

To be filled in by LYRECO	
Product status	Product hierarchy
, Catalogue :	
, Specific :	
, Non-stock :	Groups
, Diaries :	01 02 03 04
, Direct delivery :	
Margin class	Code Buying group :
Discount family	Group :
	Local :
Own brand :	Lyreco Lyreco Premium Lyreco Budget
Quantity stipulations	Minimum order qty :
	Minimum delivery qty :
	Delivery unit :
Compulsory packaging :	
Advised packaging :	
Catalogue page :	
Contact name :	
Email:	
Tel :	
Fax (for order) :	
V A T code :	